### **Privacy Policy**

The Brazilian Chamber is committed to protecting your privacy. We want you to understand how we manage any information held about you. We are committed to ensuring any personal data will be dealt with in line with the Data Protection Act and GDPR

The BCC needs to hold certain personal information on members and individuals who sign up to our mailing list in order to inform you of our events and activities and to provide membership services.

In accordance with the law, personal information will be collected and used fairly, stored safely and not disclosed to any other person unlawfully.

We will hold personal information on file but will not release the information to any third party unless we ask for permission first. Under the Data Protection Act you are entitled to request access to such information at any time.

## Online Payments:

All payments taken (related to events or membership) are processed by a third-party financial institution (Paypal) who will only use your personal information for the purpose of processing the transaction.

#### Cookies:

Our website uses cookies, small pieces of data stored inside a website browser, across our websites to improve their performance and to enhance your user experience. When you visit our website, cookies allow us to collect some non-identifying basic information. This includes the total number of visitors, the pages viewed, and other anonymous information. We use this information to make your experience on our website as smooth as possible and to allow us to make any necessary improvements.

# Emails:

You can unsubscribe from email by clicking the unsubscribe link in our most recent email at any time.

### How do you contact us regarding your information?

If at any time you change your email or postal address, or if any of the other information we hold is inaccurate or out of date, please contact us.

If you would like to discuss any of this in further detail, please email us at info@brazilianchamber.org.uk